

Sample Material/s Request Agreement

A Sample Material/s Request Agreement (SMA) is a contract between a provider and a recipient for the transfer of sample research materials and data.

An SMA defines the terms and conditions under which a provider is willing to transfer materials to a recipient and substantially reduces the possibility of future misunderstandings between the provider and recipient of materials.

While SMAs with academic or non-profit institutions are generally negotiated and approved rapidly, SMAs for materials provided to for-profit companies require more time to negotiate and approve, since many companies propose terms and conditions which may conflict with the Associations approved policies and guidelines.

The most common issues that require negotiation are publication rights, the future availability of the materials, and intellectual property provisions.

Please ensure all sections (1 to 4) are completed, any incomplete forms will be returned.

Procedures:

Please complete and submit the following request Form. The Primary Investigator should email the SMA Request Form and the documents discussed below to info@asa-inc.org.au

Section 1 - Principal Investigator, Researcher or Individual

First name: **Last name:**

Organisation:

Job Title:

Phone: **Mobile:**

Email:

Shipping address:

Section 2 – Organisation contact information

Organisation name:

Type: Profit Not-for-profit

Primary contact details (only complete if different person than above)

First name: **Last name:**

Job Title:

Phone: **Mobile:**

Email:

Secondary contact details Scientific/Legal/Administration contact

Type: Scientific contact Legal/Admin contact

First name: **Last name:**

Job title:

Phone: **Mobile:**

Email:

Section 3 – Sample Material Requested

Name of material requested: _____

Amount of material requested: (Maximum 20kgs) _____

Material grade required: (Please check all that apply)

Blast
Furnace
Slag

Steel
Furnace
Slag

Electric Arc
Furnace Slag

Other: _____

Preferred source of the material/s _____

Section 4 – Research Proposal

Title of research/study to be undertaken: _____

Please describe the research that requires the material; attach additional information in the form of MS Word, MS Excel or PDF documents as necessary with your submissions.

Does the research involve a joint research and/or collaboration with a scientist at another organisation?

Yes No If yes, please list: _____

Will the materials be used with materials received from any other third party organisations or people?

Yes No If yes, please list: _____

Will you make derivatives and/or modifications to the material?

Yes No If yes, please list: _____

Will the end material be used: On land In water Other: _____

Are any materials considered hazardous? Yes No Unsure

Section 5 – Research Funding

Please indicate the current or anticipated funding source(s) for the research that require(s) the material (check all that apply):

Government Grant

Non-profit grant

Industry sponsor

Departmental Funds

Other (please specify)

Total funding